



Hepworth Adventures Ltd

Booking, Consent and Medical Form

This form must be completed and signed by the parent or carer if the participant is under 18 years old and by the participant if he/she is over 18 years and returned to the organiser of the event.
Please complete this form using block capital letters and deleting as appropriate.

THIS INFORMATION WILL BE KEPT STRICTLY CONFIDENTIAL

Expedition:		Location:		
Level: (please indicate)	Bronze	Silver	Gold	
Training & Practice	<input type="checkbox"/>	Qualifying	<input type="checkbox"/>	
Dates of trip From:		To:		
Participant's Full name:			Date of birth:	
E-mail address:				
eDofE ID number:		School/ College / Uni:		
Home Address:				
Postcode:		Gender:		
Phone (daytime):		Mobile:		

Emergency contact 1:		Relationship to participant:	
Address during the expedition:			
Postcode:		Email:	
Phone (daytime):		Mobile:	

Emergency contact 2:		Relationship to participant:	
Address during the expedition:			
Postcode:		Email:	
Phone (daytime)		Mobile:	

Dietary requirements:	
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NOTE: It is important for the safety and well-being of yourself and others that you provide details of ALL current and past medical conditions. **It is extremely unlikely that any medical condition would lead to you not being accepted on a DofE event.**

Please give details of any medical conditions, allergies, disabilities or special needs e.g. diabetes, asthma etc.

Please give details of any current medical treatment, including medication:

Name of GP:		Surgery phone:	
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DECLARATION and CONSENT

Remotely supervised expeditions involve journeying, in groups, unaccompanied by staff.

Participants are trained how to manage these journeys safely including going off route and dealing with emergencies.

Staff will meet groups through the day, but if the group goes off their route there may be periods of many hours when the group has no staff contact, and when the staff do not know the group's exact location. Participants may be using campsites without facilities and without adult supervision.

Each group will have a phone that may be their own or one provided by Hepworth Adventures. This is to be used in an emergency only. Participants should not use this phone to contact home during the expedition.

Hepworth Adventures expeditions include adventurous activities as defined by the Health and Safety Executive. Staff are trained and qualified to lead in these environments and have a duty of care to make the activities as safe as is reasonably practical. However, adventurous activities by their nature and are hazardous and cannot be completely risk free. Accidents can happen without any contributory negligence from Hepworth Adventures or its staff.

Your son or daughter must help our staff to look after their safety by listening carefully to instructions, doing what they are asked to do and by not being reckless by trying to do more or acting alternately to their briefing. You should only provide your consent if you are confident that your son or daughter will behave responsibly and appropriately.

I understand and accept the above statements and acknowledge the information received regarding the proposed event.

I agree to my son/daughter taking part in training and/or expeditions with Hepworth Adventures.

I understand and agree to the supervision and camping arrangements as far as has been reasonably set out in the information received.

I agree that I/ she/ he is fit enough to take part in the activities and that an Expedition may be physically and emotionally demanding.

I acknowledge the need for responsible behaviour on my/ his/her part and any rules and instructions will be obeyed.

I undertake to inform staff as soon as possible of any change in the medical circumstances between the date this form was signed and up to the end of any training and/or expedition.

I understand that the Expedition Supervisor will be acting *in loco parentis* to give authority to medical or other authorised personnel to carry out medical treatment and/ or procedures as may be required in an emergency.

I understand that the participant is responsible for the safe custody of their personal belongings and that Hepworth Adventures Ltd cannot be held responsible for replacing any such personal belongings that are lost damaged or stolen or for compensation of any kind.

I have read and understand the booking conditions listed below:

I give my permission for Hepworth Adventures Ltd staff to take photographs / video footage of me/ my son / daughter which may be used on Social Media. **YES/ NO** (please delete as appropriate)

On behalf of the person named on this form I am authorised to make this booking and have read and agree to the Booking Conditions. To the best of my knowledge the person taking out this place, and any person on whom the travel plans depend, are in good physical and mental health, know of no circumstances why the expedition is likely to be cancelled or curtailed, and are not travelling against the advice of a medical practitioner or for the purpose of obtaining medical treatment.

To be signed by the Parent/Guardian/Carer and participant:

Signature of participant:		Date:	
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Signature of parent/carers:		Date:	
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Relationship with participant (if applicable):	
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Please return this booking and consent form to:

**Hepworth Adventures
32 Torrington Road
Claygate
Surrey
KT10 0SA**



Booking conditions (Please read these very carefully)

1. Bookings are made with Hepworth Adventures Ltd.
2. Participation in this expedition does not guarantee a Duke of Edinburgh's Award expedition "pass".
3. To book a place, complete and sign this Booking and consent form.
4. If the balance is not received by the specified date, we reserve the right to cancel your booking and your deposit will be forfeited, unless a delay in your payment has been agreed with Hepworth Adventures.
5. Should you cancel, the following scale of charges will apply:

Date of Cancellation

More than 2 calendar months before departure

29 days to 2 calendar months before departure

10 to 28 days before departure

Less than 10 days before departure

Charge Incurred

loss of deposit

30% of final trip payment

80% of final trip payment

100% of final trip payment

6. Cancellation must be advised in writing and will be effective from the date of receipt by Hepworth Adventures.
7. Cancellation of the expedition by Hepworth Adventures will entitle you to a refund of the full cost of the expedition, unless cancellation has been forced by unforeseen government intervention, or other untoward occurrence, in which case actual costs incurred by Hepworth Adventures will be subtracted from any refund due. No other compensation will be allowable.
8. Whilst every effort will be made to adhere to the planned itinerary, it must be realised that with this type of adventurous travel changes to the itinerary may occur for which Hepworth Adventures accepts no responsibility, however caused. Circumstances may arise where we are forced to alter travel dates, duration, or hotel accommodation before leaving the UK. You will be informed of any such change as soon as we know of them.
9. The staff and expedition leaders and guides will do their utmost to ensure that any problems are solved for the benefit of the group as a whole. Signing the booking form signifies your acceptance of the leader's authority to make decisions affecting the group or individuals. For instance, he/ she may require an individual to leave the group if he/ she believes that person's health is at risk, if an illegal act is committed, or their behaviour becomes detrimental to the safety, enjoyment or well-being of the group. Should the leader take such action, that person would not be entitled to any refund. Similarly, a student leaving the expedition en-route will not be entitled to any refund unless agreed by Hepworth Adventures.
10. Please understand that there are certain hazards involved in adventure travel, which you must accept at your own risk. Hepworth Adventures will not be liable for any illness, injury or death sustained during an expedition, nor will it be liable for any uninsured losses of your property.
11. Hepworth Adventures cannot be made liable for the consequences of strikes, industrial action, wars, riots, sickness, quarantine, government intervention, weather conditions, or other untoward occurrences.
12. In the event of civil unrest in a particular region, we undertake to inform you of the situation as soon as we know it.
13. We sincerely hope that surcharges will not be necessary, but in the unlikely event that they are, you may cancel your booking without penalty if the surcharge amounts to more than 10% of the cost of the expedition.
14. When making your booking it is implied and accepted that you have read and understood all these booking conditions and agree to abide by them.